



Parish of

Holy Angels

Part of the Altrincham Pastoral Area and
within the Diocese of Shrewsbury



HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 26th February 2015

PRESENT: Ann Campion (Chair) Fr Jonathan Brandon Christine Simpson
Jo Kinney Emily Duffy Gavin Delaney
Eamonn Kennedy Maureen Williams Janet Hollins

APOLOGIES: Rob Tanti

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of previous meeting were approved and actions reviewed.

MATTERS ARISING

Baby Changing Facilities

It was felt that there was insufficient room in the washroom to accommodate this . It was decided to look into a collapsible unit . Gavin has obtained a price for a unit that will fit sideways to the wall

Statue

The Catenians were to water blast the statue and benches . This has been done .

Church Roof

The contractors have been to carry out a survey and we are awaiting their report.

Health Checks

Vinnay Chopray from Hale Barns pharmacy is to carry out health checks on 15th March 2015 after the 10.30am Mass

Parish Hall

An update is to be obtained from Peter Fogg.

Year Book

Ann Campion and Maureen Fitzgibbon are in consultation and a photo book has been suggested. Help is to be obtained from St Vincents who have already published one once all our data has been collated.

Constitution

This was reviewed by all present and it was reiterated that this should form the basis for guiding the committee's work.

Jubilee Celebrations..

It was felt that there should be a record of the issues raised at the meeting in September 2014.

Quarterly Family Social

This was in hand and would be reported on at the next meeting.

Missals

A selection of Missals and Mass Booklets would be available to order from the back of the Church in the coming weeks.

Parish Committee

We are to review the selection of new members on a rolling basis. The process for nominations will be finalised at the next meeting with new members being selected on the evening of the feast of the Epiphany at a Parish Meeting.

Palm Sunday Walk

There will be a walk between the three parishes of the APA with refreshments being served at each parish. St Ambrose hall has been booked.

Altrincham Festival 4th July 2015

The parish is to enter a float in this years festival. Jo Kinney will organise and we will make an appeal early in May for assistance .

International Mass 24th May 2015

There will be an appeal from the pulpit and people will be asked to confirm interest with the parish office

End of Jubilee Year Mass

Research Parish registers for who were married here 50 Years ago

Liturgy of the Mass

Emily felt that extra copies of Order of Service should be provided

ACTIONS

- **Fr Jonathan to speak to Peter Fogg re church roof and Hall**
- **Chris Simpson, Fr. Jonathan, Ann Campion and Maureen Fitzgibbon to collate the photo book**
- **Gavin to type up bullet points from September meeting**

NEXT MEETING DATES

Thursday April 23rd 6.30 p.m. in Father's Dining Room

PROPOSED AGENDA

- 1. Opening Prayer**
- 2. Apologies**
- 3. Review Actions**
- 4. Focus on Youth**
- 5. Meeting dates**
- 6. A O B**



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 2 September 2014

PRESENT: Ann Campion (Chair) Janet Hollins Christine Simpson
Gavin Delaney Jo Kinney Emily Duffy

APOLOGIES: Fr Jonathan Brandon Rob Tanti Maureen Williams

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

Ann welcomed the new members of the Parish Pastoral Committee and invited them to share their aims for the Parish.

MINUTES

The minutes of 27 May 2014 were approved and actions reviewed.

These will be re-reviewed at the next meeting when all members are able available.

MATTERS ARISING

Holy Angels 50th Anniversary

There was a review of the current planned events.

Friday 26 September – Mary Nono has this evening well organised. The service has been planned (starting at 7 p.m.), music chosen. Singers, readers, musicians and dancers are being sought, rehearsals have been planned. The service will last approximately an hour and a quarter. Service books are being printed. Refreshments will be served in St Ambrose Prep Hall afterwards. Invitations to clergy and other faith groups will be sent out this week. All parishioners are invited.

Saturday 27 September - John Penny has planned a route; a copy of this is on the notice board at the back of Church. The walk starts (at 11 a.m.) and finishes at the Axe & Cleaver pub in Dunham; it is approximately 4 miles long. Ann Campion has contacted the pub to confirm that cars can be parked in their car park and to advise them that some of the walkers will be taking refreshments in the pub afterwards. All parishioners are invited.

Sunday 28 September – Mary Nono, Marie Dixon and Ted Thompson will liaise with Father Jonathan to plan the 10:30 a.m. Mass. The Parish BBQ will start at 12 noon in St. Ambrose Prep Hall. The Starving Man has kindly agreed to run the BBQ, an ice-cream van will be booked and a bouncy castle hired, this will need to be supervised. Emily Duffy volunteered to organise a 'bouncy castle supervision rota'. Ann Campion and Chris Simpson will contact people from the 'BBQ sign-up sheet' to arrange support for the day. The event will probably run until approximately 3 p.m., depending on the weather.

Monday 29 September – Feast of the Archangels – 7:30 p.m. Mass as usual

Other Jubilee Events

Jubilee Prayer and Prayer Cards - Sue Brown, Mary Nono and Cecilia Whelan have these well in hand.

Holy Angels Ladies Foundation – are planning a Ladies Luncheon for Wednesday 8 October 2014, at Ringway Golf Club.

Altrincham Festival Float – Jo Kinney has this in hand.

AOB

1. Emily Duffy put forward the idea of occasional all-night Adoration of the Blessed Sacrament.
2. Emily Duffy also proposed having a quarterly social event for families with young children.

Actions

1. Father Jonathan to progress having a baby changing facility installed in the disabled toilet.

NEXT MEETING DATES

Wednesday 24 September 2014 8 p.m. in the Church Meeting Room

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. Review Golden Jubilee Celebration Plans
4. All night Adoration of the Blessed Sacrament.
5. Quarterly social for families with young children
6. Review future meeting dates
7. AOB



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 27 May 2014

PRESENT: Ann Campion (Chair) Fr Jonathan Brandon Cathy Rawlings
Rob Tanti Janet Hollins Christine Simpson
Anthony Harrison

APOLOGIES: John Byrne

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of 12 March 2014 were approved.
The actions were reviewed.

MATTERS ARISING

General Parish Meeting – 12 May 2014

There was a pleasing number of parishioners at this event with a good spread of ages.
The new Constitution was approved.

The main common themes that came from the discussion groups were: -

- Need for a Parish Hall
- Improvement required to Welcoming, Inclusion and Communication in the Parish.

Ann Campion and Chris Simpson will summarise the views from the flipchart sheets at the back of Church and completed Comment Sheets, for use by the newly elected Parish Pastoral Committee.

4 – 5 new members are required for the Parish Pastoral Committee.

4 people have been nominated so far.

Profiles will be requested and displayed at the back of Church.

The plan is: -

Nominations by 21/22 June 2014

Voting over the weekends 28/29 June and 5/6 July

Holy Angels 50th Anniversary – 29 September 2014

Suggestions for how to celebrate this were discussed. The Committee was grateful for the suggestions sent through from Parishioners.

A suggested plan for Celebrating is: -

Friday 26 September – An Evening Reflection lead by invited person

Saturday 27 September - morning Walk (possibly around the Parish Boundary), followed by Pub Lunch
- Quiz Night with a fish & chip supper

Sunday 28 September - Parish BBQ

Former clergy and Canon Robbie to be invited.

Parishioners will be invited to a Planning Meeting on Wednesday 11 June to seek organisers, helpers etc.
Meeting at 8pm.

AOB

1. No update yet on from the Altrincham Pastoral Area looking into the feasibility of employing a part-time Youth Worker to be shared to work with and across the 3 parishes.
2. Chris Simpson will look into the cost of JCS Cleaning coming weekly to clean the toilet and Church floor.
3. The boundary fence is in disrepair and a concern was raised about overgrown trees. Father Jonathan is looking at these matters with Ian Provost.
4. Parish Hall – plans are being drawn up by the Diocese. A separate committee will be formed if this project goes ahead.

Actions

1. Cathy Rawlings to select a picture for the new meeting room.
2. Father Jonathan to progress having a baby changing facility installed in the disabled toilet.
3. Palm Sunday is World Youth Day. The Diocese are organising an event for year 11+ at St Chad's School, Runcorn to celebrate the day. Father will publicise it and Cathy Rawlings will contact age appropriate past Confirmation candidates where possible.

NEXT MEETING DATES

Tuesday 8 July 2014 7:30 pm

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. Review General Parish Meeting feedback
4. Nominations
5. 50th Anniversary Celebration
6. Review future meeting dates
7. AOB



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 12 March 2014

PRESENT: Ann Campion (Chair) Fr Jonathan Brandon Cathy Rawlings
Rob Tanti Janet Hollins Christine Simpson

APOLOGIES: Anthony Harrison John Byrne

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of 20 November 2013 were approved.

The actions were reviewed.

Cathy Rawlings will take over looking for a picture for the meeting room at the back of Church.

MATTERS ARISING

Stained Glass Window – this project is being put on hold.

HOUSEKEEPING/REAR OF CHURCH

Church Radiators – this project is being put on hold.

ADVENT APPEAL

Having set an ambitious target of £4,000 Ann Campion was delighted to report that, due to the generosity and commitment of the parishioners a grand total of £4,688.30 is being sent to the Sudan Babies Charity.

£1,640 was raised from Sponsorship Forms, £2,505.61 from collections after Mass, £125 from the Whiskey raffle, £212.69 donation from the Romulus Concert collection and £205 from Cake Sales.

PARISH AUDIT/DATABASE

An up to date list of parishioners and their contact details is required. This project will start after Easter.

YOUNG PEOPLES MASS

Palm Sunday is World Youth Day. The Diocese are organising an event for year 11+ at St Chad's School, Runcorn to celebrate the day. Father will publicise it and Cathy Rawlings will contact age appropriate past Confirmation candidates where possible.

The parish will pay for transport if required.

HOLY ANGELS 50th ANNIVERSARY

Father Jonathan wants to discuss further how we may mark this event. A proposed date of celebration is around the Feast of the Holy Angels, 29th September 2014.

PARISH MEETING

It was agreed that there will be a General Parish Meeting on Monday 12 May, in St Ambrose Prep Hall.

The suggestion format is: -

- Opening/Welcome
- General Introduction outlining purpose of meeting
- Reconstitution of the Parish Pastoral Committee

- Suggestions for celebrating 50 years of the parish
- Split into smaller discussion groups
- Feedback session

There will be a planning meeting on 20 March 2014 at 7pm in Father's dining room.

AOB

1. No update yet on from the Altrincham Pastoral Area looking into the feasibility of employing a part-time Youth Worker to be shared to work with and across the 3 parishes.
2. Chris Simpson will look into the cost of JCS Cleaning coming weekly to clean the toilet and Church floor.
3. The boundary fence is in disrepair and a concern was raised about overgrown trees. Father Jonathan is looking at these matters with Ian Provost.
4. Parish Hall – plans are being drawn up by the Diocese. A separate committee will be formed if this project goes ahead.

Actions

1. Cathy Rawlings to select a picture for the new meeting room.
2. Father Jonathan to progress having a baby changing facility installed in the disabled toilet.
3. Palm Sunday is World Youth Day. The Diocese are organising an event for year 11+ at St Chad's School, Runcorn to celebrate the day. Father will publicise it and Cathy Rawlings will contact age appropriate past Confirmation candidates where possible.

NEXT MEETING DATES

Wednesday 20 March 2014 7 pm in the Presbytery

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. General Parish Meeting Planning
4. Review future meeting dates
5. AOB



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 20 November 2013

PRESENT: Ann Campion (Chair) Fr Jonathan Brandon John Byrne
Rob Tanti Janet Hollins Christine Simpson
Catherine Farfan

APOLOGIES: Cathy Rawlings Anthony Harrison
Catherine Farfan

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of 10 October were approved.
The actions were reviewed

MATTERS ARISING

Stained Glass Window – A letter has been received from a parishioner regarding designs for the windows. It is intended that any design will be in keeping with the architecture of the church and parishioners will be consulted in the choosing of a design.

HOUSEKEEPING/REAR OF CHURCH

Rear of Church

The shelving units are now complete. A 'de-clutter' of the area is required and an announcement requesting parishioners to help keep the area tidy by putting hymn books and mass sheets back etc.

A quote of £18,000 has been received to replace the church radiators. Father Jonathan and Rob Tanti will review the report.

ADVENT APPEAL

Sudan Baby Appeal – Father Jonathan will announce the Appeal at the end of the weekend Masses. Cathy Rawlings will make the totaliser.

A 'Collectors Rota' was drawn up.

The Peter's Pence collection will be moved from the first week in Advent to 6th January 2014.

Ann Campion will provide the 'Collection Boxes'.

AOB

1. The following items will be put on the agenda for the next meeting: -
Parish Database
Audit
Young People
2. It was reported that the Altrincham Pastoral Area are looking into the feasibility of employing a part-time Youth Worker to be shared to work with and across the 3 parishes.
3. A date for a Parish Gathering was proposed for 6th Feb 7:30 – 9pm with a focus on a reconstitution of the Parish Pastoral Committee and the life of the parish.

4. A request was made to have a baby changing foldaway installed in the toilet.
5. Trafford Council have sent through a Faith Survey. This will be completed and returned.
6. Catherine Farfan is leaving the parish to take a new job in Oxford. Catherine was thanked for all her welcome contribution to the parish and Parish Pastoral Committee. She will be missed.

Actions

1. Rob Tanti to select a picture for the new meeting room
2. Father Jonathan to contact the apparitors at the 10:30 Mass re the Offertory collection is paused until after the Children's Liturgy 'prayer from the pulpit' has being read.
3. Chris Simpson and Ann Campion to look at the constitution for the committee.
4. A 'de-clutter' of the area is required and an announcement requesting parishioners to help keep the area tidy by putting hymn books and mass sheets back etc.
5. A quote of £18,000 has been received to replace the church radiators. Father Jonathan and Rob Tanti will review the report.
6. Father Jonathan will announce the Appeal at the end of the weekend Masses. Cathy Rawlings will make the totaliser.

NEXT MEETING DATES

Wednesday 18 December 2013 8:00 pm Presbytery

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. Minutes
4. Matters arising
5. Housekeeping
6. Parish Database
Audit
Young People
7. Reconstitution of the Parish Pastoral Committee and the life of the parish.
8. Feast of the Holy Angels
9. Review future meeting dates
10. AOB



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 10 October 2013

PRESENT: Ann Campion (Chair) Fr Jonathan Brandon John Byrne
Rob Tanti Janet Hollins

APOLOGIES: Cathy Rawlings Christine Simpson Anthony Harrison
Catherine Farfan

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of 25 September were approved with one alteration: Only the appropriateness of radiator covers/new radiators are being costed not the lights over the notice boards.

The actions were reviewed

MATTERS ARISING

Stained Glass Window - Cheshire Stained Glass Windows and Lightworks Stained Glass Works are to be chased for progress.

HOUSEKEEPING/REAR OF CHURCH

Rear of Church

Shelving units are now installed, some minor alterations might need to be made.

The appropriateness of radiator covers/new radiators is being investigated.

ADVENT APPEAL

It was decided after some consultation with the SVP to adopt the Sudan Baby Appeal as the charity to focus on this Advent. It was reported that they are struggling for money and are in danger of having to close some of their feeding stations.

MASS SUPPLEMENTS FOR THE LAUDATE HYMN BOOKS

It has been agreed to purchase these.

CONFIRMATION GROUP

The first meeting had been held, there were 12 young people in the group who had committed to preparation for this sacrament. General satisfaction was felt as to the appropriateness of the new material being used. It was suggested that after these young people have been confirmed we should look to involve them into parish life by inviting them to join various ministries.

COME HOME FOR CHRISTMAS

At the suggestion of one of our parishioners the committee discussed this project. Lots of ideas were shared as a result of this discussion:

- To create a data base of our parishioners
- Audit our awareness of newcomers to our parish
- Young people's Mass once a month

Whilst it was felt that it was not possible to commit to the project 'Come Home for Christmas' this year we felt that the discussion had highlighted areas that we could develop to enrich our parish life in the coming months.

AOB

1. A suggestion was made that young adults should be invited and encouraged to take part in the liturgies of the major feasts in the Church's year. It was agreed that this would be done and that we could liaise with the catechists of the Confirmation group in order to do this.

Actions

1. Rob Tanti to select a picture for the new meeting room
2. Father Jonathan to contact the apparitors at the 10:30 Mass re the Offertory collection is paused until after the Children's Liturgy 'prayer from the pulpit' has being read.
3. To supplement the monthly Monday cleaning done by some of the mothers from St. Ambrose Prep, Janet Hollins is planning to re-establish Friday morning cleaning. This will be advertised in the near future and help invited.
4. Chris Simpson and Ann Campion to look at the constitution for the committee.

NEXT MEETING DATES

Wednesday 20 November 2013 8:00 pm Parish Room
Wednesday 18 December 2013 8:00 pm Presbytery

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. Minutes
4. Matters arising
5. Housekeeping
6. Advent Appeal
7. Review future meeting dates
8. AOB



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 25 September 2013

PRESENT:	Ann Campion (Chair) Cathy Rawlings Janet Hollins	Fr Jonathan Brandon Christine Simpson	John Byrne Rob Tanti
APOLOGIES:	William Protheroe Catherine Farfan	Tim Sandhu	Anthony Harrison

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of 19 June were approved and actions reviewed. It was noted that Janet Hollins was at the meeting on 19 June.

MATTERS ARISING

None

YEAR OF FAITH

Nothing to report.

Stained Glass Window - Cheshire Stained Glass Windows and Lightworks Stained Glass Works are to be chased for progress.

HOUSEKEEPING/REAR OF CHURCH

Rear of Church

The electrician has been contacted regarding a new plug socket.

Shelving units are being constructed and should be completed in approximately two weeks.

The appropriateness of radiator covers/new radiators is being investigated and the installation of lights above notice boards is being costed.

PARISH PASTORAL COMMITTEE ELECTIONS

This item is suspended until the New Year when works on the Presbytery and Church are complete.

Thanks were noted to William Protheroe and Tim Sandhu for their valuable contributions over the past couple of years. New youth members will be sought in the New Year.

AOB

1. Advent Appeal – the following charities are being considered for a Parish Advent Appeal; Better Life Aid and Tours, CAFOD, SUDAN Babies, Cornerstone, Coming Home for Christmas. All please consider these charities before the next meeting.
2. Choir – Mass supplements for the Laudate are being ordered.

3. Confirmation – the ‘year 8’ programme will start very soon. The Confirmation Mass will be celebrated by the Bishop January/February 2014.
4. A request has been received that at the 10:30 Mass Offertory, the collection is paused until after the Children’s Liturgy ‘prayer from the pulpit’ is being read.
5. Father Jonathan reiterated that the presbytery and Sacristy are undergoing planned, much needed refurbishment. The work, due to complete on 16 December, is ahead of schedule.
The work is not associated with Bishop Mark and he is not coming to reside in Holy Angels.
6. To supplement the monthly Monday cleaning done by some of the mothers from St. Ambrose Prep, Janet Hollins is planning to re-establish Friday morning cleaning. This will be advertised in the near future and help invited.

Actions

- Father Jonathan to choose a picture for the refurbished Church room.
- All - consider which Charity to support for our Advent appeal.

NEXT MEETING DATES

Thursday	10 October 2013	7:30 pm Church Meeting Room
Wednesday	20 November 2013	8:00 pm Parish Room
Wednesday	18 December 2013	8:00 pm Presbytery

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. Minutes
4. Matters arising
5. Year of Faith
6. Housekeeping
7. Advent Appeal
8. Review future meeting dates
9. AOB



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HOLY ANGELS PARISH PASTORAL COMMITTEE

MINUTES OF THE MEETING 19 June 2013

PRESENT:	Ann Campion (Chair)	Fr Jonathan Brandon	John Byrne
	Cathy Rawlings	Christine Simpson	Rob Tanti
	Anthony Harrison	Catherine Farfan	Janet Hollins
APOLOGIES:	William Protheroe	Tim Sandhu	

OPENING PRAYER

The meeting began with a prayer led by Ann Campion.

MINUTES

The minutes of 14 May were approved and actions reviewed.

MATTERS ARISING

None

YEAR OF FAITH

Nothing to report.

Stained Glass Window - to mark the Year of Faith and the Holy Angels Church building Golden Jubilee. Two companies have been approached to give a 'ball-park figure as to the cost of having stained glass windows installed in three sets of the double-windows behind the altar. It was agreed that angel inspired designs would be considered should the project go ahead.

(Cheshire Stained Glass Windows and Lightworks Stained Glass Works.)

Nothing to report.

HOUSEKEEPING/REAR OF CHURCH

Rear of Church

A note needs putting in the newsletter to tell parishioners that the front doors will be used as well as the side door. The side doors have a ramp, suitable for disabled access. Coffee after 10:30am Mass will then be served from one side of the doors and the Piety Stall to the other. A new plug socket is required, outside the refurbished library.

Father Jonathan and Rob Tanti have met with the National Trust carpenters and the new shelving will be constructed by them.

PARISH PASTORAL COMMITTEE ELECTIONS

Discussions regarding a draft, new constitution were discussed.

Amendments will be made and discussed at the next meeting.

Any new constitution will be issued to the Parish for consultation and agreement.

An all Parish Meeting was proposed and will be discussed further at the next meeting. Proposed date Thursday 10 October at 7:30pm

AOB

The Bishop is able to celebrate Confirmatio in January/February 2014.

Actions

- Father Jonathan to choose a picture for the refurbished Church room.

NEXT MEETING DATES

Wednesday 25 September 2013

8:00 pm Church Meeting Room

PROPOSED AGENDA

1. Opening Prayer
2. Apologies
3. Minutes
4. Matters arising
5. Year of Faith
6. Housekeeping
7. Parish Pastoral Committee Constitution - Plan General Parish Meeting
8. Review future meeting dates
9. AOB